

# A G E N D A

## Strategic Monitoring Committee

Date: **Monday, 7th July, 2003**

---

Time: **10.30 a.m.**

---

Place: **The Council Chamber, 35 Hafod  
Road, Hereford**

---

Notes: Please note the **time, date** and **venue** of  
the meeting.

*For any further information please contact:*

*Tim Brown tel 01432 260239*

*e-mail [tbrown@herefordshire.gov.uk](mailto:tbrown@herefordshire.gov.uk)*

---

**County of Herefordshire  
District Council**



# AGENDA

## for the Meeting of the Strategic Monitoring Committee

To: Councillor T.M. James (Chairman)  
Councillor Mrs. P.A. Andrews (Vice-Chairman)

Councillors W.L.S. Bowen, A.C.R. Chappell, J.H.R. Goodwin, Mrs. M.D. Lloyd-Hayes, D.C. Short M.B.E., J. Stone, J.P. Thomas and W.J.S. Thomas

	Pages
<b>1. CHAIRMAN AND VICE-CHAIRMAN</b>	
To note that Councillor T.M. James was appointed Chairman of the Committee and Councillor Mrs P.A. Andrews was appointed Vice-Chairman of the Committee at the Annual Meeting of Council on 23rd May, 2003.	
<b>2. DECLARATIONS OF INTEREST</b>	
To receive any declarations of interest by Members in respect of items on this agenda.	
<b>3. APOLOGIES FOR ABSENCE</b>	
To receive apologies for absence.	
<b>4. MINUTES</b>	1 - 6
To approve and sign the Minutes of the meeting held on 1 April, 2003	
<b>5. WORK PROGRAMMES</b>	7 - 16
To consider the Committee's work programme and those of the other Scrutiny Committees.	
<b>6. REVIEW OF THE CONSTITUTION</b>	17 - 24
To recommend to Cabinet and onwards to council a number of amendments to the Constitution arising from the review of Cabinet and Scrutiny committees at the May Council.	
<b>Note:</b> Copies of the revised draft Constitution are enclosed separately for Members of the Committee and available on request.	
<b>7. FINAL REVENUE OUTTURN 2002/2003</b>	
To consider the final outturn position for 2002/2003.	
<b>8. CAPITAL PROGRAMME - FINAL OUTTURN - 2002/2003</b>	25 - 30
To advise Strategic Monitoring Committee of the Capital Outturn for 2002/2003.	

<b>9. LPSA OUTTURN</b>	To report progress towards achievement of the Council's Local Public Service Agreement.	
<b>10. RACE EQUALITY SCHEME PROGRESS REPORT</b>	To note progress against the Council's Race Equality Scheme Action Plan.	31 - 42
<b>11. PAYMENT OF UNDISPUTED SUPPLIER INVOICES WITHIN 30 DAYS - BEST VALUE INDICATOR BV8</b>	To report on the latest performance information in respect of this Best Value indicator.	43 - 48
<b>12. PERFORMANCE MONITORING - CORPORATE HEALTH</b>	To consider a report to Cabinet on the outturn figures for the 2002/2003 national corporate health and local corporate performance indicators.	49 - 64
<b>13. COMPLAINTS AND COMPLIMENTS MONITORING</b>	To inform Members of the figures for complaints and compliments recorded for the year ended 31 march 2003 and the 1 <sup>st</sup> quarter of 2003/2004 with comparative data.	65 - 68
<b>14. LOCAL GOVERNMENT OMBUDSMAN AND COMPLAINTS PANEL - 2002/2003</b>	To inform members of the figures for complaints determined by the Local Government Ombudsman and the Complaints Panel for the year ended 31 March 2003.	69 - 70
<b>15. SCRUTINY ACTIVITY REPORT</b>	To consider the work being undertaken by the Scrutiny Committees.	71 - 72